

**Contacting Me:** My e-mail address is [lorrainr@provo.edu](mailto:lorrainr@provo.edu).

You can also call me (**Before 8:05am** ) or **after school (3:00 pm)** at 370-4621, ext. 1330.

### Grading:

Grading is based on homework assignments & class participation, daily quizzes, and tests.

**Tests -- 50%** of your grade

**Class participation & homework assignments - 40%** of your grade

**Quizzes & Returned Progress Reports - 10%** of your grade.

**Quizzes & Progress Reports (10% of your grade):** Progress Reports will be given weekly. They are to be signed and are due the very next day. Quizzes will be given from time to time, so be prepared. **If you have an unexcused tardy, you CANNOT make up the quiz.**

**Homework assignments (40% of your grade):** Assignments will be given daily. As part of the assignments, students will be expected to take notes on topics covered during class time. Assignments will be due the following class period. This should be completed in PENCIL and work should be shown. A student may correct any problems he missed on the homework. However, **this work needs to be done at a later time** than right after we correct the homework. This "rework" is due the following day. A student **MUST** have finished the homework in order to have this luxury. You are **NOT** allowed to turn in late homework and receive full credit. You **MUST HAVE ATTEMPTED** the work on the day it is due to have the one extra day to get help and finish the homework. Reworks will only receive up to 90% of the total.

### Late homework:

Late work is accepted **but will only receive up to 80%**. **The students are responsible for correcting their assignments when they turn it in late.** If they do **NOT** correct their work, only 70% credit will be given. All late work for a particular topic/ chapter **must be turned in before** the chapter test is given. **Late work can only be made up within 10 days of the due date (including weekends. Any work done after that time will NOT be accepted.** Assignments for absences should be made up within two days, and will be treated as late work if turned in later than two days past the due date.

Students should bring to class their pencil and paper. The teacher will **NOT** be responsible to provide students with any of these items.

### Tests (50% of your grade):

A test will be given at the end of each section/topic. Remember, **YOU** are responsible for making arrangements to make-up the test. **TESTS CAN ONLY BE MADE UP WITHIN ONE WEEK OF THEIR SCORE.** After a week has passed, the student **CANNOT** make-up that test.

### Grade Scale:

93-100	A	83-86	B	73-76	C
90-92	A-	80-82	B-	70-72	C-
87-89	B+	77-79	C+	0-69	I

### Tardiness

Tardiness When students arrive late to school they are expected to report to the attendance office and get an admission slip for class. The following steps will be taken to address tardy problems (each term):

- 1-2 tardy: Warning by the Teacher
- 3rd tardy: Lunch Detention (LD)
- 4th tardy: 2nd LD and Parent Contact
- 5 + tardy: Referral to Administration

### Preparedness

Please **bring 2 pencils and 1 pen** to class EVERY day. This way if a pencil breaks in the middle of taking notes, you can simply use your 2<sup>nd</sup> pencil and not have to interrupt the class to sharpen the first pencil. A pen is necessary for correcting homework, which will be done on a daily basis in class.

## Calculators

All students should bring their own calculator to class. I recommend the scientific calculator (the ones with sin/cos/tan) **TI 30XA (they are gray and black)** for Math 7/8. Any of the Texas Instrument 30 series should work fine. I've seen the **TI 30XA** very cheap at Wal-mart and Office Max (\$8-\$10). Please supply your student with their own calculator so that they can get used to it and be prepared for testing. **Have your students write their names on their calculators. If you are in Sec. Math I, you will be STRONGLY RECOMMENDED to buy a graphing calculator at the beginning of the year.**

## Notebooks

I would like all the students to obtain a **3-ring binder with paper** in it for their assignments. I DO NOT want students to use spiral notebook paper for their homework & class work. I would also like the students to have a **pouch (or pencil box)** with which to carry their calculator, **pencils** and **blue or black pen for correcting classwork**. If you cannot afford a 3-ring binder, you can use a folder with prongs and pockets instead.

## Philosophy/ Student Help

I believe in helping ALL my students. I will be available to help any students after school when needed. I will be available during plus time (almost daily) AND before and after school for ½ hour every day. I will make a special effort to help students on Mondays and Fridays.

## Discipline

I believe a student should NOT disrupt the learning environment. If a student becomes disruptive, certain steps will be taken:

### Behavior

1<sup>st</sup> Offense:

2<sup>nd</sup> Offense:

3<sup>rd</sup> Offense:

4<sup>th</sup> Offense:

5<sup>th</sup> Offense:

6<sup>th</sup> Offense:

7<sup>th</sup> Offense:

### Consequence

Told to stop/Warning

Visit after class

Behavior Essay

Lunch Detention

Phone Call home

In School Suspension – 1 day

In School Suspension – 2 day Conference with the parents, teacher and principal.

Anything in violation of school code or danger may go straight to the 6<sup>th</sup> offense.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

Per. \_\_\_\_\_

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Print Parent's Name

Please add you and/or your student to my Facebook page: **Mrs. Rupper's Math Classes**.

This copy to be turned back into Mrs. Rupper.